THE PENNSYLVANIA STATE UNIVERSITY
HISTORY DEPARTMENT
108 WEAVER BUILDING

Phone: 865-1367

REQUIREMENTS FOR ADMISSION TO MINOR PROGRAM IN HISTORY:

Students must select enough courses (a minimum of 6 credits at the 400-level) in History, and receive a grade of C or better, to account for 18 credits.

NOTE: Exceptions may be made for requirements, only with prior approval from the Undergraduate Advisor in the department. Go to 108 Weaver for information.

PROCEDURES FOR APPLYING TO MINOR PROGRAM IN HISTORY:

1. Students may apply for admission to the Minor in History by completing and submitting an application for admission to the person in charge of the minor. Bring completed form to 108 Weaver Building for processing. You will need the following signatures:

   a) advisor in your major
   b) student signature
   c) person in charge of minor (108 Weaver Building)

2. Application for minors will be accepted anytime after the student has achieved at least 5th semester classification (must have declared a major), but no later than the end of the 12th week of the student's final semester prior to graduation. **Note**: Two year degree students are not eligible for a minor. During your final semester, please check with department in charge of minor to confirm completion of requirements.

3. The University Registrar will be responsible to record on the student's academic record the successful completion of the minor program at the time of baccalaureate graduation. You will also receive a certificate, included with your diploma, at graduation.

CONTACT THE DEPARTMENT IF:

A. You do no plan to complete the minor at any time.

B. You are not enrolled for at least two semesters and return to Penn State to complete your degree. The department will take you off the History minor list after two semesters of non-enrollment. **You are responsible for renewing the minor with the department.**

C. You have any questions concerning the minor requirements.

THE DEPARTMENT WILL CONTACT THE STUDENT IF:

A. You do not complete the requirements for the minor (i.e. lacking total credits, receiving below a "C" grade).

NOTE: If at any time you change your address, please notify the department, college, or Registrar's office.

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